

**Steelhead Community Association  
Meeting Minutes  
of March 3, 2009  
Held at 12329 Johnson Street – Bonnie’s**

Present: Bonnie Harber, Terri Cameron, George Nickerson, Mark Diamond, Jana Tennant, Lana Gowler, Roger Pells, Jody Simon, Dan Simon.

Regrets: Cindy Diamond, Christina Hart.

Meeting called to order at 7:10 pm

1. **Approval of the Agenda (all): PASSED.**
2. **Approval of February 2009 Minutes (all): PASSED.**
3. **FINANCIAL/ADMINISTRATIVE MATTERS/CORRESPONDENCE**

**Correspondence:** **Terri** reports that there is no new correspondence. **Terri** further reports that we have not yet heard from Lanka Jewels regarding our invitation to apply for fundraising.

**Financial Report:** **George** reports that we have fulfilled our mandate of spending Capital Grant money and DoM Community grant monies as per their time requirements and that our chequing account and our gaming account are low and zero balance respectively, and that we still hold our \$5,000.00 term deposit as well as the \$25,000.00 BC Hydro grant being held in trust by the District of Mission. **Terri** notes that we have applied for the District of Mission Community Grant in the amount of \$15,000.00 and that we will have to do some fundraising.

**Website:** **Cindy** asked **Mark** to note that it is time to update our website with Canacon, and it was agreed by all present that we would like Cindy to renew for another year because it is an effective form of media. **Cindy** also asked **Mark** to note that the June and November 2008 Minutes are missing from the website.

**Newsletter:** **Terri** reports that the Spring 2009 newsletter will be published soon and. **Terri** requests provision of any submissions for this edition accordingly. **Bonnie** will call **Teresa** to see if she will be hosting the children’s Easter party this year in time for this publication. **Lana** has told **Terri** that she will provide a Shenanigans report to **Terri** in time for publication, early next week.

4. **COMMUNITY HALL PROJECT**

**Updates:** **Mark** reports that we need to keep a Volunteer Log Sheet on the hall site because the system requires us to be completely accountable in spending taxpayer money as well as requiring us to offset their funding completely with other donations of money, materials and time to total more than the \$100K received in our Major Capital Grant. Without this log sheet, a great deal of time is spent reconstructing the events from individual records. Further, written quotes must be presented for consideration and agreement before each expenditure to eliminate any potential discomfort.

**Mark** further reports that we are nearly ready to install the metal roof and he has kept up to date with this with **Genstar**. Rather than having the roofing work contracted out, it makes better sense that we stay with our original plan for this work to be done by community volunteers. Accordingly, we will request that the supplier adjust our order to reflect a more layman-friendly metal roofing system that does not require concealed screws, 26-gauge. Based on the revised material requirements, **Mark** reports that **Al Georget** has been quoted \$6,501.00 for the metal for our roof, by **Cedar Grove Roofing** in Abbotsford. **Mark** further reports to this end that **Dan Simon** is working on a cut list to accurately

assess the exact amount of materials in order to cut our roof to length. **Mark** is hopeful that by providing a cost-savings to **Genstar** in their donation of roofing materials, perhaps they may pass on the benefit of that saving to us for the felt and other materials required for roof construction.

**Mark** further reports that the roof mast and plumbing stacks are scheduled to be installed this coming weekend hopefully, March 7/8. Then we can seal the roof with vapour barrier at which point we will be ready for the District of Mission inspection of this vapour-barrier phase of the project. Pending approval, we will then proceed with insulation, water-tight membrane, and then the metal roof; the skylights will be installed after the roofing is up.

**Mark** further reports that the lumber still needs to be stacked and stickered (stacked to dry) and monitored for moisture content, as does our siding.

**Roger** reports that as soon as the roof is finished and the moisture content of the siding is where it should be, we will be installing the siding, as well as the window and door packages. Once the snow goes, we can get to work.

**Roger** further reports that production is now started and underway on our window and door package and is anticipated to be completed around a mid-March date.

**Terri** reports that **Sean Sullivan** he has been accruing the costs for loaning us power for construction on his Hydro bill and will square up with us when we are finished with using his power.

**Dan Simon** presented a draft of modified kitchen plans reflecting more space by moving the cupboards to the other side of the pass through, thus allowing for a six-foot kitchen space between the counters rather than a four-foot space which would have compromised mobility and safety among anyone working in the kitchen. All present agreed that this modification would be given further consideration..

**Terri** reports that **Mike Atlee** has offered to donate a new set of kitchen cabinet boxes for the hall if they suit our needs. All present agreed that we should look in to this immediately and look forward to this donation.

### **Fundraising:**

**Roger** that he will head the firewood fundraising endeavour again starting in August because it was such a successful way to raise substantial funds and that people continued to show an interest in the firewood even after it was all spoken for.

**Jana** retabled her fundraising suggestion of hanging moss baskets and suggested that we could start all of the bedding plants from seed, and look towards getting everyone together to make and sell about 50 or more baskets for about \$30 each. That count on about 5 baskets each for 10 people each to make and sell. We could also take orders for extra baskets well in advance of Mother's Day advertising this on our signboard, website, and community bulletin boards. **Lana** suggested that **Christina Hart** could probably help us out with purchasing power as she has wholesale buying status with garden suppliers. This fundraiser could potentially provide 50% to 75% profit for each basket and **Lana and Jana** will look into this and get it started.

**Roger** suggests that we look into BC Gaming Commission grants for programs for kids of up to \$25,000 per year, which may serve to get us started with purchasing mats and other materials for community programs.

**Bonnie** has heard that there is a clothing donation service that pays for old clothing donations by the pound.

**SOCIAL COMMITTEE:** **Lana and Jody** confirm that the spring social event will be on March 7, 2009, entitled "Steelhead Shenanigans" and will involve bowling in Abbotsford and is all set to go.

**Bonnie** will call Teresa to confirm that she will be hosting the annual Easter event again this year and will let **Terri** know in time for the newsletter.

5. **Next regularly scheduled meeting Date/Time:**  
**Tuesday April 7, 2009, at 7 pm at 12329 Johnson Street (Bonnie Harber's)**
6. **Adjourned at 8:30 pm.**